



1510 CHERRY HILL RD  
DUMFRIES, VA 22026

(703) 441-1375 (MAIN)  
INFO@TIMSRIVERSHORE.COM

**APPLICATION FOR EMPLOYMENT**

**PLEASE PRINT**

EQUAL ACCESS TO PROGRAMS, SERVICES AND EMPLOYMENT IS AVAILABLE TO ALL PERSONS. THOSE APPLICANTS REQUIRING REASONABLE ACCOMODATION AND/OR INTERVIEW PROCESS SHOULD NOTIFY A REPRESENTATIVE OF THE HUMAN RESOURCES DEPARTMENT.

POSITION(S) APPLIED FOR: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

NAME: \_\_\_\_\_ SOCIAL SECURITY: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address / City / State / Zipcode

TELEPHONE: \_\_\_\_\_ OTHER PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ IF UNDER 18, CAN YOU FURNISH A WORK PERMIT? \_\_\_ YES \_\_\_ NO

IF NO, PLEASE EXPLAIN: \_\_\_\_\_

HAVE YOU EVER BEEN EMPLOYED BY TIM'S RIVERSHORE? \_\_\_ YES \_\_\_ NO

IF YOU ANSWERED YES TO THE ABOVE QUESTION, PLEASE PROVIDE EMPLOYMENT DATES AND POSITIONS: \_\_\_\_\_

ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THIS COUNTRY? \_\_\_ YES \_\_\_ NO

DATE AVAILABLE FOR WORK: \_\_\_\_\_ DESIRED SALARY RANGE: \_\_\_\_\_

TYPE OF EMPLOYMENT DESIRED: \_\_\_ FULL-TIME \_\_\_ PART-TIME \_\_\_ TEMP \_\_\_ SEASONAL

ARE YOU ABLE TO MEET THE ATTENDANCE REQUIREMENT OF THE POSITION? \_\_\_ YES \_\_\_ NO

HAVE YOU EVER PLED "GUILTY" OR "NO CONTEST" TO, OR BEEN CONVICTED OF A CRIME GREATER THAN A MISDEMEANOR? \_\_\_ YES \_\_\_ NO

IF YES, PLEASE PROVIDE DATE(S) AND DETAILS: \_\_\_\_\_

**EMPLOYMENT HISTORY**

Provide the following information for your past four (4) employers, starting with the most recent.

(CONTINUED ON NEXT PAGE)

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_  
STARTING JOB TITLE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
SUPERVISOR: \_\_\_\_\_ MAY WE CONTACT? \_\_\_ YES \_\_\_ NO  
NATURE OF WORK / RESPONSIBILITIES: \_\_\_\_\_  
REASON FOR LEAVING: \_\_\_\_\_  
RATE OF PAY: START \$ \_\_\_\_\_ PER \_\_\_\_\_ FINAL \$ \_\_\_\_\_ PER \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_  
STARTING JOB TITLE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
SUPERVISOR: \_\_\_\_\_ MAY WE CONTACT? \_\_\_ YES \_\_\_ NO  
NATURE OF WORK / RESPONSIBILITIES: \_\_\_\_\_  
REASON FOR LEAVING: \_\_\_\_\_  
RATE OF PAY: START \$ \_\_\_\_\_ PER \_\_\_\_\_ FINAL \$ \_\_\_\_\_ PER \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_  
STARTING JOB TITLE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
SUPERVISOR: \_\_\_\_\_ MAY WE CONTACT? \_\_\_ YES \_\_\_ NO  
NATURE OF WORK / RESPONSIBILITIES: \_\_\_\_\_  
REASON FOR LEAVING: \_\_\_\_\_  
RATE OF PAY: START \$ \_\_\_\_\_ PER \_\_\_\_\_ FINAL \$ \_\_\_\_\_ PER \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_  
STARTING JOB TITLE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
SUPERVISOR: \_\_\_\_\_ MAY WE CONTACT? \_\_\_ YES \_\_\_ NO  
NATURE OF WORK / RESPONSIBILITIES: \_\_\_\_\_  
REASON FOR LEAVING: \_\_\_\_\_  
RATE OF PAY: START \$ \_\_\_\_\_ PER \_\_\_\_\_ FINAL \$ \_\_\_\_\_ PER \_\_\_\_\_

**SKILLS AND QUALIFICATIONS**

Summarize any training, skills, licenses and/or certifications that may qualify you as being able to perform job-functions in the position for which you are applying.

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**REFERENCES**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ YEARS KNOWN: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ YEARS KNOWN: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ YEARS KNOWN: \_\_\_\_\_

**APPLICANT STATEMENT**

I CERTIFY THAT ALL INFORMATION I HAVE PROVIDED IN ORDER TO APPLY FOR AND SECURE WORK WITH THE EMPLOYER IS TRUE, COMPLETE AND CORRECT.

I UNDERSTAND THAT ANY INFORMATION PROVIDED BY ME THAT IS FOUND TO BE FALSE, INCOMPLETE OR MISREPRESENTED IN ANY RESPECT, WILL BE SUFFICIENT CAUSE TO IMMEDIATELY DISCHARGE ME FROM THE EMPLOYER'S SERVICE.

I EXPRESSLY AUTHORIZE, WITHOUT RESERVATION, THE EMPLOYER TO CONTACT AND OBTAIN INFORMATION FROM ALL REFERENCES, PERSONAL AND PROFESSIONAL. I HEREBY WAIVE ANY AND ALL RIGHTS AND CLAIMS I MAY HAVE REGARDING THE EMPLOYER FOR SEEKING, GATHERING AND USING SUCH INFORMATION IN THE EMPLOYMENT PROCESS AND ALL OTHER PERSONS, CORPORATIONS OR ORGANIZATIONS FOR FURNISHING SUCH INFORMATION ABOUT ME.

I UNDERSTAND THAT THIS APPLICATION REMAINS CURRENT FOR ONLY 30 DAYS. AT THE CONCLUSION OF THAT TIME, IF I HAVE NOT HEARD FROM THE EMPLOYER AND STILL WISH TO BE CONSIDERED FOR EMPLOYMENT, IT WILL BE NECESSARY TO REAPPLY, AND FILL OUT A NEW APPLICATION.

IF I AM HIRED, I UNDERSTAND THAT I AM FREE TO RESIGN AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, AND THE EMPLOYER RESERVES THE RIGHT TO TERMINATE MY EMPLOYMENT AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, EXCEPT AS MAY BE REQUIRED BY LAW. THIS APPLICATION DOES NOT CONSTITUTE AN AGREEMENT OR CONTRACT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OR DEFINITE DURATION. I UNDERSTAND THAT NO SUPERVISOR OR REPRESENTATIVE OF THE EMPLOYER IS AUTHORIZED TO MAKE ANY ASSURANCES TO THE CONTRARY AND THAT NO IMPLIED, ORAL OR WRITTEN AGREEMENTS CONTRARY TO THE FOREGOING EXPRESS LANGUAGE ARE VALID UNLESS THEY ARE IN WRITING AND SIGNED BY THE EMPLOYER'S PRESIDENT.

I ALSO UNDERSTAND THAT IF I AM HIRED, I WILL BE REQUIRED TO PROVIDE PROOF OF IDENTITY AND LEGAL AUTHORITY TO WORK IN THE UNITED STATES AND THAT FEDERAL IMMIGRATION LAWS REQUIRE ME TO COMPLETE AN I-9 FORM IN THIS REGARD.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT**

I CERTIFY THAT I HAVE READ, FULLY UNDERSTAND AND ACCEPT ALL TERMS OF THE FOREGOING APPLICATION STATEMENT.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_